

MEMORANDUM

RE: Snow Removal and Landscape Maintenance Services Proposal Request

South Point *Trail* Condominium is located on South Point Trail in Berea, Ohio. South Point Trail runs north from Dorland Avenue, which is offset and South of Sprague Road off Prospect Road near the Ohio Turnpike bridge on Prospect Road. This is a Request for Proposal for Landscape Maintenance and Snow Removal Services.

Contract documents and bid specifications are provided for services which will start on November 1, 2020, with the snow removal season. All bids submitted must first address the specifications contained herein, but alternate specifications or changes to certain Contract Agreement Terms supplied by you may be accepted by the Board of Directors. Please review these documents as well as our property carefully prior to submitting your bid. You may visit our property at any convenient time that fits your schedule.

Along with the bid sheet, please provide us with the following:

- 1. References, preferably from condominium or homeowner associations
- 2. Evidence of insurance such as a specimen certificate or policy declarations
- 3. Any brochure, resume or background information about your company that will assist the Association in evaluating your qualifications. For convenience in distribution, we would appreciate three (3) copies of any available specific special marketing materials such as a brochure or specially printed flyer.
- 4. Contractor Qualification Form

We would appreciate receiving your bid package within approximately 10 business days. Because of the unprecedented situation we are experiencing, we may be able to extend the time to receive your proposal upon request. Ohio Sales Tax will be assumed to be included in the contract price unless otherwise clearly noted on your bid proposal. Additional copies of this bid package or updated information are available at <a href="http://www.condohome.net/html/contractors.html">www.condohome.net/html/contractors.html</a>

The Board of Directors of South Point *Trail* Condominium reserves the right to reject any bid or portion of any bid for any reason. If you have questions, please contact us at (440) 572-7649. Our basic operational hours are M-R 12:00 Noon - 6:00 PM and F 12:00 Noon - 4:00 PM

# South Point Trail Condominium

### LANDSCAPE MAINTENANCE AND SNOW REMOVAL SERVICES AGREEMENT

CONTRACT DOCUMENTS - The contract documents consist of:

160611

- 1. Agreement
- 2. Specifications for Landscape Maintenance and Snow Removal
- 3. Acceptance

#### A. Association and Location

SOUTH POINT TRAIL CONDOMINIUM ASSOCIATION consists of 36 units in 9 buildings situated at 682 -720 South Point Trail, in Berea, Cuyahoga County, Ohio. This AGREEMENT is between the CONTRACTOR and the ASSOCIATION, which is governed by its BOARD OF DIRECTORS.

All decisions or approvals required of Association shall be made by its Board of Directors. ASSOCIATION in turn designates **condohome limited**, as ASSOCIATION'S ADMINISTRATOR for the Project who is hereby authorized to convey and submit all decisions, approvals and other communications of Association, required or needed under the terms of this Agreement, to Contractor. The Administrator is also authorized to receive any and all correspondence, notices and other communications required under the terms of this Agreement from Contractor on behalf of Association. The Administrator and the Association's Board of Directors shall have the right at all times to examine or have examined the materials, equipment and supplies used by the Contractor and to observe the operations of the Contractor, its agents and employees. In no event shall this Agreement or any of the attached documents be construed to create a contractual relationship of any kind between the Administrator and Contractor.

#### B. Changes in the Work

Without invalidating the Agreement, the ASSOCIATION may, at any time, order additions, deletions or revisions in the work. These will be authorized by a CHANGE ORDER or SERVICE REQUEST except with respect to additional SNOW REMOVAL SERVICES or to address an emergency where work may be authorized with a VERBAL REQUEST. If any CHANGE causes an increase or decrease in the Contract Price or an extension or shortening of the Contract Time, an equitable adjustment will be made. Any changes to any part of this AGREEMENT shall be in writing through a MODIFICATION OF AGREEMENT or CHANGE ORDER.

#### C. Personnel, Equipment and Materials

Contractor is properly equipped, organized and financed to complete the Project. Contractor shall operate as an independent contractor and not as the agent or employee of Association. CONTRACTOR shall furnish all necessary appropriately trained personnel, equipment & materials to perform the job according to the specifications and applicable ASSOCIATION Rules. All equipment shall be properly maintained and shall be of the type that will not present a safety hazard to the ASSOCIATION residents under reasonably foreseeable circumstances.

#### D. Subcontractors

Any and all subcontractors shall be listed in the CONTRACTOR's proposal and on a Supplemental Statement of Subcontractors when changes occur. These subcontractors are bound by the all of the Contract Documents, including the Insurance and Worker's Compensation requirements that follow.

CONTRACTOR shall be fully responsible for all acts and omissions of his subcontractor(s) and of persons and organizations directly or indirectly employed by them and of persons and organizations for whose acts any of them may be liable to the same extent that the CONTRACTOR is responsible for the acts and omission of persons directly employed by CONTRACTOR. Nothing in the Contract shall create any contractual relationship between ASSOCIATION and any subcontractor, nor shall it create any obligation on the part of ASSOCIATION to pay or to see to payment of any monies due to any subcontractor or any person or organization, except as may be otherwise required by law. ASSOCIATION may furnish to any Subcontractor or other person or organization, to extent practicable, evidence of amounts paid to CONTRACTOR on account of specific work done.

#### E. Insurance

The CONTRACTOR shall, at his own expense, keep in force through the completion of the work outlined in these specifications, liability insurance including the SOUTH POINT TRAIL CONDOMINIUM ASSOCIATION as named insured for the limits of liability not less than the amounts listed below:

1. Aggregate Bodily Injury and Property Damage liability of Five Hundred Thousand Dollars (\$500,000) per occurrence.

- 2. Aggregate Automobile Equipment Bodily Injury and Property Damage liability of Five Hundred Thousand Dollars (\$500,000) per occurrence.
- 3. Worker's Compensation insurance as required by Ohio law.

A certificate of liability insurance with a notification of cancellation endorsement with the name of the ASSOCIATION as an additional insured party and a copy of CONTRACTOR'S Workmen's Compensation Certificate must be received by the ASSOCIATION prior to the start of work and the release of any payment.

Notice of intent of any insurance policy changes shall be submitted to the ASSOCIATION within forty eight (48) hours of change. Notice of any policy cancellation or coverage reduction shall be submitted to the ASSOCIATION within ten (10) days of cancellation.

If ASSOCIATION has objections to the coverage afforded by or other provisions of the insurance required by the CONTRACTOR on the basis of its not complying with the CONTRACT DOCUMENTS, the ASSOCIATION will notify CONTRACTOR in writing within 10 days of the date of delivery of such certificates to the ASSOCIATION. Failure of the ASSOCIATION to give any such notice of objection within the time provided shall constitute acceptance of such insurance purchase by the other as complying with the CONTRACT DOCUMENTS.

#### F. Licenses and Permits

The CONTRACTOR shall assume all blame for loss by reason of neglect or violation of any municipal, state or federal law or rule, regulation or order. The CONTRACTOR shall give to the proper authorities all required notices relating to the work, obtaining all permits and licenses and pay all proper fees prior to the start of work and/or receipt of payment. Copies of permits and proof of payments shall be submitted upon request.

The CONTRACTOR agrees to comply with all of the legal and safety requirements of the State of Ohio and the City of Berea. Any violations of said statutes, codes, or ordinances, in connection with the work to be performed herein, shall be corrected by the contractor at his expense.

#### G. Indemnification

To the fullest extend possible by law, CONTRACTOR shall indemnify and hold harmless ASSOCIATION and their agents and employees from and against all claims damages, losses, and expenses including but not limited to attorneys' fees arising out of or resulting from the performance of the Work, provided that any such claims, damage, loss or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury of destruction of tangible property (Other than the Work itself), including the loss of use resulting therefrom; and (b) is cause in whole or in part by any negligent act or omission of the CONTRACTOR, any subcontractor, anyone directly or indirectly employed by any of them or anyone whose acts of any of them may be liable regardless of whether on not it caused in part by a party indemnified hereunder.

In any and all claims against the ASSOCIATION or any of its agents or employees by any employee of the CONTRACTOR, any subcontractor, and anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligations under the preceding paragraph shall not be limited in any way by any limitation on the amount or the type of damages, compensation or benefits payable by or for CONTRACTOR or any Subcontractor under Workers' or Workmen's Compensation Acts or Disability Benefit Acts or other employee benefit acts.

CONTRACTOR shall make good any injury that may have occurred to any adjoining buildings, structures, or utilities in consequence of the work.

The CONTRACTOR agrees that s/he will take steps necessary to insure that each person or company furnishing materials, supplies, or services in connection with the work to be performed under this agreement are promptly paid, and CONTRACTOR agrees to indemnify and hold harmless the ASSOCIATION from any and all claims and demands arising therefrom. Proof and release of all payments and liens shall be provided upon request.

The CONTRACTOR further agrees to return all common element areas to the same or as-good condition as found prior to the start of this agreement.

#### H. Materials Storage

The CONTRACTOR is responsible for the safe and secure storage of materials in a location not on ASSOCIATION property, unless the express permission of the ASSOCIATION is otherwise granted. Permission is granted for the seasonal parking of one snow removal vehicle in an overflow parking space. The CONTRACTOR shall assume all responsibility for loss or damage to any items on ASSOCIATION property.

#### I. Work Time

LANDSCAPE MAINTENANCE work shall be performed Monday through Friday, as approved by the ASSOCIATION. LANDSCAPE work on weekends may be performed ONLY with the express permission of the ASSOCIATION to compensate for emergencies or weather conditions on the scheduled service day. SNOW REMOVAL shall be performed at any time services are necessary in accordance with the SPECIFICATIONS.

#### J. Payment

- 1. Payment for the BASE CONTACT PRICE shall be made on or about the 15th day of the month. Payment for additional authorized work, including Operating Basis Snow Removal Services, shall be Net 30 days from receipt of invoice.
- 2. By Mutual Agreement, the BASE CONTRACT PRICES for LANDSCAPE MAINTENANCE and/or SNOW REMOVAL may be annualized and paid in Twelve (12) installments throughout the Contract Year.
- 3. All applicable taxes on materials and labor supplied shall be paid by the CONTRACTOR and included in the BASE CONTRACT PRICE. The BASE CONTRACT PRICE shall be adjusted, however, should tax rates be changed by taxing authorities during the course of this AGREEMENT.
- 4. ASSOCIATION may refuse payment in whole or in part of any payment, if in its option, it would be incorrect do so, because of subsequently discovered evidence or the results of inspections by the ADMINISTRATOR or BOARD member, nullify any such payment previously made to such an extent as may be necessary to protect ASSOCIATION from loss because: The work is defective, written claims have been made against the ASSOCIATION or liens have been filed in connection with the work, the contract price has been reduced because of modification, or the CONTRACTOR'S failure to make payment to Subcontractors or for labor, materials or equipment or for unrepaired damage property at the ASSOCIATION.
- 5. The final payment for any CONTRACT YEAR of this AGREEMENT shall be made after a review of the property to outline any damage to ASSOCIATION property by the CONTRACTOR. This review will conclude with a schedule for repairs to be completed by the CONTRACTOR. This final payment shall be made after the completion and acceptance of all repairs and adjustments by the ASSOCIATION.

#### K. Mediation

If a dispute arises out of or relates to this Agreement, and if said dispute cannot be settled through direct discussions, the parties shall first endeavor to settle the dispute in an amicable manner by mediation under the rules of the American Arbitration Association or the National Arbitration Forum then in effect for Ohio, before resorting to further legal proceedings.

#### L. Nonperformance and Termination

- 1. The contract may be terminated by the ASSOCIATION, for cause, after giving CONTRACTOR (7) days notice, terminate the services of the CONTRACTOR and exclude CONTRACTOR from the ASSOCIATION work site upon evidence of a breach of these specifications, nonperformance on three (3) or more occasions requiring services under the terms of this contract, for the failure of the CONTRACTOR to perform the work in a workmanlike manner, for unreasonable delays in the completion of the work, if the CONTRACTOR is adjudged insolvent or bankrupt or files a petition for bankruptcy or insolvency, if a trustee or receiver is appointed for CONTRACTOR or any of CONTRACTOR's property, if CONTRACTOR disregards the authority of the ADMINISTRATOR, ASSOCIATION or any ordinance, law or rule of any public body having jurisdiction or if CONTRACTOR fails to make prompt payment to Subcontractors.
- If the ASSOCIATION terminates this AGREEMENT, the amount of the CONTRACT PRICE shall be reduced, as liquidated damages, on a pro-rata basis, for the remainder of the CONTRACT TIME PERIOD that the CONTRACTOR will be excluded from the property. Notice of termination shall be delivered to the CONTRACTOR by first class mail, certified mail or in person.
- 3. In addition to all other remedies contained herein, the parties agree that timely removal of snow and ice is the essence of a portion of this agreement.
- 4. For the safety and protection of the residents of the ASSOCIATION and their property, the right is reserved to engage at the ASSOCIATION's discretion, supplemental services necessary whenever the CONTRACTOR, for any reason, is unable to provide the services required within the times specified.

#### M. Exoneration Clause, Governing Law and Severability

All agreements of payment and performance on the part of the signatory for the Association shall be agreements to pay and perform out of funds of the Association. No signatory for the Association assumes, nor shall s/he be under any personal liability or obligation by reason of this Agreement. This Agreement is intended to be performed in accordance with and only to the extent permitted by, all applicable laws of the State of Ohio.

#### Work to be Performed

- 1. Weekly mowing
- 2. Biweekly edging
- 3. Weekly clean up of trash and debris from common areas
- 4. Weeding of common area flower, shrub beds and pavement cracks
- 5. Trimming and pruning of trees and shrubs on common areas
- 6. Four (4) Fertilizer and weed killer applications to common areas
- 7. Shrub and tree fertilization
- 8. Spring clean up
- 9. Fall leaf removal
- 10. Spot Seeding
- 11. Grub Control
- 12. Mulch
- 13. Core Aeration
- 14. Dormant Oil Spray

#### **Detailed Description of Work to be Performed**

- 1. Mowing Lawns, including the Retention Basin at times when it is dry enough to support the weight of the equipment, shall be mowed once per week using tractor or hand mowers at the CONTRACTOR'S discretion. The lawn height shall be uniform in height and free of grooves, scars and ridges. Riding mowers shall not be used in areas that where the ground will not support the weight of the equipment or where damage to buildings, plants, trees or shrubs may occur. Clipping discharge from mowers shall be directed away from patios, buildings and parked vehicles whenever possible. The cut height may vary at CONTRACTOR's discretion but shall be no less than 2 1/2 inches during dry periods. Cuttings shall be performed in 2 stages whenever the height of the grass exceeds 4 inches prior to cutting to minimize clumping of grass left on the lawn. All clippings shall be removed from paved areas the day of cutting. Any suspension of mowing shall be coordinated with the ADMINISTRATOR when there has been a period of rain for five (5) consecutive days or during a period of drought. CONTRACTOR shall supply alternate services during any suspension period as coordinated with the ASSOCIATION.
- 2. **Edging** Edging shall be performed adjacent to all sidewalks and drives on a biweekly basis. Grass adjacent to buildings, streets, curbs, fences, poles, power boxes, etc. shall be trimmed on a BI- weekly basis in a manner that will not cause damage to these objects.
- 3. Weekly Cleanup Rubbish, paper, bottles, cans, and other debris shall be removed from lawn and shrub areas prior to cutting and through the month of November. Outlets and the drainage tray at the Retention Basin shall be cleared of debris.
- 4. **Weeding** Weeding and edging around the base of trees and the cultivation of shrub beds shall be performed monthly. Grass and weeds growing through cracks in common area walks and drives shall be removed monthly. The CONTRACTOR shall restore any damaged lawn and plant areas that result from the application of herbicides at CONTRACTOR'S expense.
- 5. Trimming and Pruning All trees and shrubs under eight inches (8") caliper shall be trimmed and pruned on two (2) occasions after the late Spring growth period and in the late fall. Trees shall be pruned to provide a minimum six foot six inch (6'6") branch height above sidewalks and a minimum eight (8') height above streets. The maximum height for any pruning on any tree shall be twelve feet (12') from grade. Dead wood shall be removed on one other occasion during the contract term. The cost of trimming of trees in excess of eight inches (8") caliper shall be billed in excess of the contracted amount.
- 6. Fertilizing and Weed Control All lawn areas are to be fertilized four (4) times per season at a time and in quantities that are determined by soil conditions and the seasonal needs of the property. A pre-emergent crab grass control is to be applied no later than April 15 and a broad leaf weed killers shall be applied twice per season at times determined by lawn conditions. Follow-up applications shall be provided to crab grass and broad leaf weeds that have not been successfully been controlled by scheduled applications. The CONTRACTOR shall post signs in a conspicuous location advising residents of the application of fertilizer, herbicides and pesticides at least 24 hours prior to their application.
- 7. **Fertilization of Shrubs and Trees** All shrubs and trees in common areas shall be fertilized in a form to be determined by the CONTRACTOR around the root base in a quantity that will meet the needs of the plant.

- 8. **Spring Cleanup** Weather permitting, during the first four (4) weeks of April, leaves, dead branches and debris shall be cleared from all grass, corners and beds. All materials collected shall be removed from the condominium property by the CONTRACTOR.
- 9. **Fall Leaf Removal** During the month of October, the CONTRACTOR shall collect, remove and dispose of leaves away from the condominium property at least once per week from the common areas. There will be at least two leaf removals during the month of November.
- 10. **Spot Seeding** During the months of March, May, July and September, the CONTRACTOR shall seed bare areas of the lawn that exceed an area of one (1') square foot. Uneven surfaces, such as ruts, will be leveled in advance of seeding.
- 11. Grub Control During the month of July apply chemicals to lawns to minimize root damage.
- 12. **Mulch** Apply a two inch (2") layer of shredded mulch to landscape beds and around tree rings. A spaded edge shall be cut around all areas, with tree rings at least 2 feet (2') in diameter. Mulch shall not be mounded around tree trunks (volcanoes).
- 13. Core Aeration One (1) treatment to aerate all lawn areas through plug removal method in fall.
- 14. Dormant Oil Spray Apply dormant oil to all ornamental shrubs (3) times per season.

#### **Reports and Committee Inspections**

- 1. The CONTRACTOR provide a written report to the ASSOCIATION no later than May 30 and September 30, identifying any problems concerning the condition of shrubs, lawns or trees and recommending corrective action. Immediate recommendations related to the control of pests and disease shall be provided by the CONTRACTOR.
- 2. Upon request, the CONTRACTOR shall accompany the ASSOCIATION Grounds Committee or Administration on one property walk through to review the condition of the property.

### SNOW REMOVAL SERVICES SPECIFICATIONS - PART 3 OF 4

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- 1. Removal of Snow and Ice from ASSOCIATION property shall include the months of November through March (Snow Season) but shall include any instances of snowfall in excess of 2", measured at locations in the midpoint of Association driveways, that shall occur in the period immediately before or after these months. Minimum equipment standards shall not apply for the provision of out of season snow services.
- 2. Upon request, the CONTRACTOR shall accompany the ASSOCIATION Grounds Committee or Administration on one property walk through to review the condition of the property.

#### AA. Equipment and Materials

The following shall be the MINIMUM equipment on site when snowfall accumulation exceeds six inches (6") in any 24 hour period:

- 1. One (1) vehicle with power angle plow and power salt spreader if salt application is a provision of the AGREEMENT. A short wheel base vehicle is necessary to accommodate several driveways within the ASSOCIATION.
- 2. One (1) 26 inch, 5 HP, or better snow blower.
- 3. Twenty-Four (24) hour access to front end loader.
- 4. Two (2) hour access to one (1) backup piece of listed equipment.
- 5. A means of communication between the ADMINISTRATOR, CONTRACTOR's central business location and a vehicle on site by either cellular telephone, 2 way radio or pager shall be provided.

#### **BB.** Services to be Performed

- 1. Removal of snow and ice from all driveways, and parking areas.
- 2. Clean up and supplemental removal of snow and ice from South Point Trail (main street pavement) after primary service has been provided by the City of Berea or on occasions that primary service has not been provided by the City.
- 3. Removal of snow & ice from all sidewalks and steps.
- 4. Application of deicing agents to sidewalks and steps that are not new concrete as identified on Attachment A.
- 5. Application of deicing agents to driveways & parking areas that have not been identified as new concrete on Attachment A.

#### CC. Detail of Services to be Performed

- 1. Snow removal shall be from curb-to-curb and/or the full width of the concrete pavement on all streets, drives and sidewalks whenever an accumulation of snow exceeds two inches (2"), or when required by the BOARD or ADMINISTRATOR due to extreme or hazardous conditions.
- 2. Walks, doorways and fire hydrants shall not be blocked by snow removed from pavement areas under any circumstances.
- 3. CONTRACTOR, at his/her option to minimize damage to lawn areas, shall mark the edges of pavement with wooden or plastic stakes.
- 4. The application of deicing agents shall generally not be required. These materials shall be applied only as requested by the ASSOCIATION whenever severe weather such as freezing rain or snowfall less than (2") causes hazardous conditions.
- 5. Certain new concrete, indicated on Attachment A of the Acceptance shall receive **NO DEICING AGENTS**. Calcium Chloride may be used. This attachment shall be supplied prior to the start of the snow season.
- 6. If requested, CONTRACTOR shall notify ADMINISTRATOR upon arrival at work site.

#### **DD.** Completion of Work

CONTRACTOR is responsible for supplying sufficient equipment on site to COMPLETE work NO LATER than the times stated.

- 1. After Overnight Snowfall accumulation of 2", by 6:30 AM:
  - a. A path shall be provided in driveways from each garage door area to South Point Trail.
  - b. Path widths on the initial clearing shall be eight feet (8') or the single width of the plow for parking areas and driveways leading to South Point Trail.
  - c. A path, the single width of the snow blower or shovel, shall be provided on the sidewalk adjacent to the tree lawn along South Point Trail.
  - d. Sidewalks adjacent to the tree lawn along South Point Trail shall be cleared after other areas have been serviced.
- 2. Full edge-to-edge clearing of driveways, parking areas, access walks, sidewalks adjacent to tree lawns, areas occupied by cars parked overnight and supplemental cleanup shall be completed by 12:00 Noon the same day.
- 3. Following other snowfall or drifting snow that accumulates to a depth of an additional two inches (2") after 12:00 Noon, main drives leading from garage doors to South Point Trail shall be cleared by 4:00 PM, following the Completion Specifications in Paragraph 1 above. Other work outlined in paragraph 2 above shall follow within a four (4) hour period.

# South Point Trail Condominium

# LANDSCAPE MAINTENANCE & SNOW REMOVAL BID SUBMISSION

COMPANY NAME	PHONE	
ADDRESS	FAX	
	EMAIL	
CONTACT PERSON		

Please submit rates for the following work as described in the Specifications and include supplemental information.

### LANDSCAPE MAINTENANCE

1 4	Mowing, edging,	weekly clean up, bed weeding	\$	
5.	Trimming and pr	uning	\$	
6.	4 Fertilizer applic	ations	\$	
7.	Shrub and tree for	ertilization	\$	
8.	Spring clean up		\$	
9.	Fall leaf removal		\$	
LANC	SCAPE PACKAG	GE PRICE (Items 1-9)	\$	
Pleas	e also provide rat	es for additional services listed:		
10.	Spot Seeding		\$	
11.	Grub Control		\$	
12.	Mulch - Per 2" ap	oplication or Per Yard	\$	
13.	Core Aeration		\$	
14.	Dormant Oil Spra	ау	\$	
SNOV	W REMOVAL SEI	RVICES - FLAT RATE BASIS		
Total	Per Season		\$	
SNOV	W REMOVAL - PE	ER OCCURRENCE (Per Push) BASIS		
	Per 2 Stage Con Sections BB, CC	nplete Removal and DD 6:30AM - 12N or 4PM - 8PM	\$ P	Per Complete Removal
DEIC	ING AGENT APP	LICATION	Including Salt	Including Calcium
		alcium Chloride onto walks and steps - B, Paragraph 4. Per trip		-
		alcium Chloride onto streets and drives <b>B, Paragraph 5</b> . Per trip	\$ - \$	\$
Rates	include taxes un	ess otherwise noted. SUBMITTED BY:		DATE:
Retur	n to: South P	oint Trail Condominium	service@condohome	e.net
	PO Box Strongsv	360426 ⁄ille OH  44136	Fax 866-743-3451	

# South Point Trail Condominium

## **SNOW REMOVAL - SALT RESTRICTED AREAS - Attachment A**

The Snow Removal specifications refer to new concrete which would not receive the application of deicing agents. At this time, there is no new concrete at the Association and all pavement areas would be serviced in the event that the application of deicing agents would be were requested.

This document may be revised in the future in the event that new concrete woud be installed at the Association to identify areas where no deicing agents would be applied.

# **CONTRACTOR QUALIFICATIONS - Landscape and Snow Removal**

Company Name \_\_\_\_\_

Number of years company has been in business				
Number of years Landscape Maintenance and Snow Removal industry experience				
Types of Services your company provides:				
Landscape Maintenance				
Snow Removal				
Landscape Design and Installation				
Describe the type of on-site supervision that will be used				
List any certifications or industry related licenses:				
List any professional or trade association memberships				
List any other names that company does business under:				







